



Mrs. Naiyer Amin
Assistant Faculty
JKEDI, Bandipora.

Show Cause Notice

Whereas, vide Order No. JKEDI/HR-149 of 2024 dated 24.07.2024 issued under endorsement No. JKEDI/HR/GO/2024/686-690 you were deployed to District Centre Bandipora for further duties.

Whereas, you forwarded an email to Director's Secretariat on 24.07.2024 for grant of extraordinary leave without pay for a period 120 days. The request was not approved which was communicated with you via email dated: 26.07.2024.

Whereas, via email dated 27.07.2024, you informed the HR section that you have joined District Centre Bandipora.

Whereas, via email dated 29.07.2024, you forwarded an email to Director's Secretariat for grant of six months Child Care Leave or any other leave whichever is due. You were again informed verbally that the same has not been approved, and you continue your duty at new place of posting till the time your leave request is reviewed.

Whereas, via email dated 31.07.2024, you again submitted a representation for grant of Child Care Leave, revocation of recent deployment & release of salary. However certain facts as put forth by you were cleared via email dated 03.08.2024.

Whereas, vide order no: JKEDI/HR-125 of 2024 dated 03.07.2024, a fact finding committee was constituted with a mandate to examine whether different kind of leaves sanctioned in favour of you are in accordance to "The Jammu & Kashmir Entrepreneurship Development Institute (JKEDI) Service and Recruitment Rules-2013" & "JK Civil Services (leave) rules, 1979". Hence your leave applications submitted via email on 29.07.2024 and 31.07.2024 could not be approved as the Committee was yet to submit their report by that date.

Whereas, as per the records available with the HR section and as informed by the District Nodal officer, Bandipora via email dated 08.08.2024 and 12.08.2024 you have been on unauthorized absence since 29.07.2024, till date.

Whereas, since your joining at CWE (K) on 01.07.2024, after availing Child Care Leave you attended the said office for only 7 days and availed 15 Casual / Special Casual Leaves, which has directly affected the working of the office.



Jammu & Kashmir Entrepreneurship Development Institute (J&KEDI)
(An organisation of Government of Jammu & Kashmir)
Sempora, Pampore (Kashmir)/ Bari Brahmna, Jammu

Whereas, being absent from duties without obtaining approval disrupts the office's regular operations and demonstrates a failure to fulfil duties expected of a government servant, invoking necessary actions as per regulations is warranted.

Now therefore, through this medium of notice you are hereby directed to explain your position for remaining absent from duties in writing within two days, failing which disciplinary action in terms of Article 128 of J&K Civil Service Rules (Vol. 1) of 1956 shall be initiated against you without any further notice to you in this regard.

By Order of the Director J&KEDI.


12/08/2024
Manager HR

No: JKEDI/HR/MISC/2024/163-167

Dated: 12.08.2024

Copy to:

1. I/C Legal Section, JKEDI for information.
2. District Nodal Officer - Bandipora.
3. Accounts Officer for information.
4. Directors Secretariat fkiio the Director
5. IT section for information and necessary action.